

Covid Cleaning Schedule to be carried out during school day

Area to be cleaned	Time	Staff
Toilet areas / door handles / Taps	After each use (staff to radio after pupils have been to use toilets or wash hands)	Mrs Young/Free staff
Stair Handrail All door handles/doorplates and Office door keypad	11:am/ 1.30pm	Mrs Young/Free Staff
Art Equipment	Sanitised over night	Miss Kay
All classroom equipment	Cleaned/Sanitised After each use	All Staff
All Pupil areas/desks Wiped down by pupils/staff	At the end of every lesson	Classroom Teacher All Staff All Pupils
Whole school building	Daily all surfaces sanitised and school cleaned	Lisa Minster Cleaning
All hard surfaces – Zoono Cleaner Microbe Shield Surface Sanitiser	Daily/ All surfaces Monday 07/09/2020- To be re applied every 30 days	Mrs Young/Lisa Minister cleaning
Kitchen	Ongoing Sanitising throughout the day	Tracy – Newarum